Section 17(1) Health & Safety Rep Appointment

Occupational Health and Safety Act (Act 85 of 1993) | Sections 17 & 18 Statutory Designation

Company Legal Name:	**Workplace / Site:**
Valid From Date:	**Valid To Date (Review Date):**

DESIGNATED REPRESENTATIVE DETAILS

Full Name of Employee:	**SA ID / Employee Number:**
Job Title / Department:	**Designated Inspection Area:**

DESIGNATION IN TERMS OF SECTION 17(1) OF THE OHS ACT 85 OF 1993

In accordance with Section 17(1) of the Occupational Health and Safety Act (Act 85 of 1993), you are hereby designated in writing as the Health and Safety Representative for the workplace area specified above. All functions shall be performed during ordinary working hours.

STATUTORY FUNCTIONS UNDER SECTION 18 OF THE OHS ACT:

1. Review the effectiveness of health and safety measures in your designated area.
2. Identify potential hazards and potential major incidents in the workplace before injuries occur.
3. Inspect the workplace, including machinery, tools, PPE, and safety equipment, at least once every month and record findings in writing.
4. Examine the causes of workplace incidents in collaboration with the employer and investigate employee safety complaints.
5. Make representations to the employer or Health and Safety Committee (Section 19) on any matter affecting worker health or safety.
6. Participate in consultations with Department of Employment and Labour (DEL) inspectors and accompany inspectors during site inspections.

ISSUED BY EMPLOYER (SECTION 16(1) OR SECTION 16(2) APPOINTEE)

Full Name: _____ Title: _____

Signature: _____ Date: _____

ACCEPTANCE BY HEALTH & SAFETY REPRESENTATIVE

I accept this designation as Health and Safety Representative under Section 17(1) of the OHS Act 85 of 1993 and understand my statutory functions under Section 18.

Signature of Representative: _____ Date: _____

Training Certificate Ref: _____ Expiry: _____